

Matthew Denn
Insurance Commissioner



Department of Insurance
841 Silverlake Blvd.
Dover, DE 19904-2465
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**PROCEDURE FOR REDOMESTICATING FROM DELAWARE AND RETAINING
CERTIFICATE OF AUTHORITY AS A FOREIGN COMPANY:**

1. Letter addressed to Stephen B. White, Acting Director of Company Regulation, notifying the Department of the company's intent to redomesticate, and requesting the Department's no objection to the proposed redomestication.
2. Letter or documentation from the new state advising no objection to the company filing an application for redomestication in that state.
3. Name, address, phone number, fax number and e-mail address of the contact person at the Department of the new proposed state or commonwealth.
4. The Department will issue a Findings and Order approving the redomestication upon receipt of approval documents from the new state.

**THE FOLLOWING IS REQUIRED IN ORDER FOR THE DEPARTMENT TO ISSUE A
CERTIFICATE OF AUTHORITY AS A FOREIGN COMPANY:**

1. Certified copies of Amended Articles of Incorporation.
2. Copy of Amended By-Laws, if applicable, certified by the Secretary of the Company.
3. Certificate of compliance from new state.
4. Certificate of deposit from new state.
5. Return original Delaware Certificate of Authority for cancellation; a new certificate will be issued reflecting the new state of domicile (if the original certificate cannot be located, an officer of the company must state before a Notary Public that the original is lost and if ever found it will be returned to the Delaware Department of Insurance).
6. Complete and return Delaware forms 3P, D-1, D-2.

7. Check in the amount of \$120 (\$100 fee for issuance of the new Certificate of Authority; \$10 for filing Amended Articles Incorporation and \$10 for filing Amended By-Laws).
8. Certified copy of the Certificate of Transfer filed with the Delaware Secretary of State's Office, Division of Corporations.

The company may request release of the statutory deposit in Delaware. Delaware law, 18 Del. C. §1512(b), requires advertising for four (4) weeks prior to the release of statutory deposits. After completion of the advertising, and the Department has not received any objection to the release, the bank holding the securities will be notified to close the account and wire all funds as instructed.

EXCEPTION: If the company is licensed to transact workers' compensation and surety business, they must maintain in this State special deposits for Delaware policyholders only (workers' compensation: \$100,000 and Surety: \$10,000).

Contact: Dorothy J. Speight
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